**GREAT MINDS**

**REGISTRATION INFORMATION**

**What is Great Minds?**

* Great Minds is our afternoon enrichment program and is available every afternoon Monday-Friday from noon-3:00, we start Great Minds the 2nd week of school. Each day, children participate in a variety of hands-on learning experiences that include games, art, music, book experiences, and creative movement. Students will engage in a short circle time each day. A daily quiet time during story time will be provided.

**Who can attend?**

* Any preschool child who is potty trained. To comply with state teacher/student ratio regulations, children who attend Great Minds must be potty trained.

**How do we do lunch?**

* Each child is required to furnish their own “shelf stable” lunch from home. Refrigeration is not provided so please send an ice pack in their lunch box. State licensing requires lunches to contain food from all four food groups: grains, fruits & vegetables, meats/protein, and dairy product. Please send their own skim milk with their lunch in a leak proof container (not sippy cup). State licensing does not allow juice to be served, please only send milk. We will provide ice water for all students. Lunches should be of good quality and a reasonable amount for your child. If your child is without a lunch, the Great Minds staff will provide one.

**What is the cost?**

* The cost of Great Minds is $22.00 per child with a permanent reservation. This means your child will attend the same day/days each week. The cost for a 2nd child in your family to attend on the same day is $20.00 for that child. You will receive a tuition notice two weeks before payment is due.
* Great Minds can also be used as needed pending space available. The cost of “Drop in” is $25.00 per day. Please call the school office to check for availability.

Should you need to withdraw your child from the Great Minds program, please give us 2-week written notice.

**PERMANENT RESERVATIONS**

* **Registration is open for Great Minds! Included in this mailer is a registration form, registration is first come first served. You are encouraged to return the registration as soon as possible to ensure you get your first-choice days. You may return the registration via email to** **harveybrownepreschool@gmail.com** **with Great Minds Registration in the subject line or drop in the mail to the preschool.**

**OCCASIONAL USE**

* If you wish to use Great Minds on an occasional “drop-in” basis, you may send your registration form with your child during the first week of school. **The cost for occasional “drop in” use is $ 25.00 and should be made no later than the morning of the day your child attends. Please call the preschool to check for availability. (502) 895-2577**

**Great Minds Carpool**

* Pick up is at 3:00. Please park your car, bring your carpool number, and come to the foyer doors where we do morning and afternoon carpool. Parents will form a line up the ramp and your child will be dismissed to you using your carpool number. Dismissal will begin promptly at 3:00pm, after 3:10 a late charge of $25.00 will be charged. If you need to pick your child up early, please enter the side office door and buzz Great Minds. Whoever is picking your child up will need your carpool number or written permission from you, as indicated on your child’s emergency form, and an ID.

We look forward to learning and playing together during our afternoons!

Sincerely,

Ellen Zuber, Great Minds Coordinator

Amy Brewer, Great Minds Teacher

Amy Squires, Director

Please email or mail registration to:

Harvey Browne Preschool

Attn: Great Minds

311 Browns Lane

Louisville, KY 40207